Account Manager Guide—Transfer Your Tickets

1. Log into your online Account Manager by entering your email address and password
   *Note: If you do not remember your password, click “Forgot Password?” to reset it.

2. After you have logged in, click on the option that reads ‘My Broadway in Detroit’ and click my events

3. You will see all your events and in the upper left-hand corner you will see a “Transfer”
   Click Transfer.

4. Select the production you wish to transfer to your friends and click next.
5. Here you will get an overview to make sure it's correct if so, check the box and click next.
6. Here you will add the recipient First Name, Last Name, and email address with a note option. And Click Transfer.